

Formal Student Complaint Form

| This for should not be used for: | This for should not be used for: |
|--|--|
| Academic Appeals including | ADA Complaints |
| Academic Suspension/Dismissal | Discrimination Complaints |
| Satisfactory Academic Progress | Sexual Harassment Complaints |
| o Grade Appeal | • |
| Financial Aid Appeals Including Policy | |
| General Refund Policy | |
| Scholarship Appeal | |
| Student's Information | |
| Name: | Date: |
| Email: | Phone: |
| Address: | |
| Street Address | Apt. # |
| City | State Zip Code |
| Student's Account | |
| Please give a detail account regarding your complaints (use attached sheet if needed): | |
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| | |
| Official Use Only | |
| Action: | |
| | |
| | |
| | |
| Date: | |
| VACU Representative: | |
| Print Name | Signature Title |